



**WILDERNESS
COMMITTEE**

VANCOUVER • VICTORIA • WINNIPEG • TORONTO

MANITOBA OFFICE

Unit #2A - 553 St. Mary's Rd,
Winnipeg, MB R2M 3L4

(204) 942-9292

WildernessCommittee.org/Manitoba

Manitoba Canvass Coordinator (Winnipeg)

The Wilderness Committee has an exciting opportunity for a passionate environmental activist and experienced door-to-door fundraiser interested in becoming part of our dynamic and diverse team across the country. Based in our Winnipeg field office, this is a 4-month term extension, with the possibility of extension, and is a **full-time 32-hour, 4-day per week position**.

The Wilderness Committee is a grassroots, people powered wilderness preservation group with a history of 45 years on the front lines of environmental battles across Canada, with offices in Vancouver, Victoria, Winnipeg and Toronto. Recognizing that enshrining Indigenous rights and title is fundamental to addressing the biodiversity and climate crises, we have helped protect millions of hectares of wilderness, defended the most at-risk species in government offices and court rooms, and worked tirelessly to fight irresponsible fossil fuel development wreaking havoc on the climate as we advocate for a just transition to a post-carbon society.

As the successful candidate, you'll have experience with door-to-door canvassing and understand the opportunities for environmental activism and fundraising through one-to-one neighbourhood outreach and engagement. You welcome the opportunity to develop, coordinate and strengthen a canvass team, including promotion, hiring and training of canvassers. As a organized, detail-oriented individual, you enjoy a diversity of tasks from scheduling canvass turf rotation, preparing and distributing maps to coordinating campaign briefings, to reviewing and monitoring performance in our Salesforce CRM database to reconciling canvasser cashouts. In addition, the Manitoba Canvass Coordinator participates in organizational fundraising strategies on improving member and donor acquisition, retention and increases. The Manitoba Canvass Coordinator is an in-person position in the Winnipeg office and responds to phone, email and drop-in inquiries as needed and works with the staff team to handle other operational needs.

As the Manitoba Canvass Coordinator, you will be responsible for:

- Supporting the organization's fundraising and outreach goals through the canvass team
- Building strong relationships with our donors and canvassers
- Recruiting, hiring and training canvassers for our door-to-door canvass team
- Producing and assigning canvass maps, monitoring canvass progress and coordinating call backs
- Monitoring canvass progress and performing cash out and payroll duties

You will have:

- Demonstrated understanding of non-profit fundraising strategies and challenges, including previous door-to-door canvass experience
- At least 2 years' experience supervising others with the ability to problem solve and maintain positive team spirit
- Previous use of Salesforce CRM fundraising and donor management software
- Demonstrated human resources skills
- Excellent written and verbal communication strong relationship building skills
- Impressive organization skills with an eye for details
- 2 years' experience in administrative and financial tasks such as budgeting, tracking, reporting and working with cash
- Strong computer skills including Windows and Microsoft Office
- Thorough geographical knowledge of Vancouver

- A current driver's license

You will be:

- Passionate about the Wilderness Committee's mission and core values
- Analytical, creative, and used to thinking outside the box
- Able to handle a large volume of work, with excellent organizational skills and the ability to prioritize multiple tasks
- A self-initiated problem solver who is reliable and enthusiastic
- Adaptable and flexible to work in collaboration with others as well as independently
- Committed to creating a positive and healthy workplace environment
- Able to handle flexible hours including occasional evening and weekend work

Salary range: \$\$65,321 per year, pro-rated to 4 months.

Conditions of employment: This is a term-certain unionized position with BCGEU Local 2003 and thus all pay and benefits are determined by the Collective Agreement.

Closing Date: Monday, September 28, 2026 at 12 noon Central Time. **No phone calls or drop-ins please.**

The Wilderness Committee is committed to employment equity as an ongoing process. We encourage qualified applicants from underrepresented groups, including women, Indigenous persons, racialized communities, persons with disabilities, and members of sexual or gender minority groups.

Please send a cover letter and a resume in a SINGLE PDF with **Manitoba Canvass Coordinator** in the subject line to hiring@wildernesscommittee.org